



MINUTES

Tuesday, June 11, 2019 Regular Board Meeting MS/HS Media Center, 7:00 PM

1. Call to Order

2. Meeting Opening 7:01 p.m.

2.01 Pledge of Allegiance

2.02 Roll Call

Ms. Jean Lucasey, President; Ms. Shannon Johnson, Vice President; Ms. Tracy Baron; Mr. Louis Schwartz; Ms. Rita Kennedy; Ms. Shannon Stringer; Mr. Matthew Rosenberg; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamsner, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

2.03 Acceptance of the Agenda

Ms. Johnson moved, and Ms. Baron seconded, that the Board accept the June 11th Agenda.

Vote: 7 - ayes - 0 nays

2.04 Approval of Minutes

Ms. Kennedy moved, and Ms. Baron seconded, that the Board approve the minutes of May 22, 2019 meeting.

Vote: 4 - ayes - 0 nays – 3 abstentions – Mr. Schwartz, Ms. Stringer & Mr. Rosenberg

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board approve the minutes of May 28, 2019 meeting.

Vote: 7 - ayes - 0 nays

3. Announcements

WPSBA

Jun. 13, 2019

Now That You've Been Elected

6:45 PM - 9:00 PM

Byram Hills CSD Boardroom - Admin Bldg, 10 Tripp La., Armonk, NY 10504

The Executive Director Search to fill Lisa Davis' position continues.

4. Superintendent's Report

Senior Awards were last Thursday and it was a full house. This is always a wonderful community event. We awarded two \$1500 scholarships from the BOE in memory of Jonathan.

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HS Graduation - Saturday at 6:30 p.m. at the Waterfront

MS Awards Program - Monday, June 17th at 9 a.m.

MS Stepping Up - Tuesday, June 25th at 9 a.m.

Springhurst Stepping Up - Wednesday, June 26th at 9 a.m.

Springhurst Walk to School Day is tomorrow! All Dobbs Ferry students are encouraged to walk and bike to school tomorrow and every day!

MS Theater Arts Play is tomorrow at 6 p.m.

Last but not least – Thank you to Doug Berry for his exemplary work this past year with the Innovative Classroom Initiative. The teachers presented their reflections today to their peers and administrators and the quality of this work is incredible. It allowed Doug to do what he loves best which is to support teachers and it allowed teachers to spend time this year doing one of the things that they do best - collaborating with their peers across the District and shifting their practice. Also, a special thank you to Jen Cronk and Amber Klebenoff who were central to this work.

MS/HS Library - we are meeting next week with Follett and another vendor to broaden the collection and customize our collection. Our intention is to add approximately 1000 books to the MS/HS library over the summer that will span all grade levels.

5. Committee Reports

5.01 BOE Committees

Personnel - 6/4

The Committee reviewed the recommendations for Professional Staff and Civil Service Staff.

The following positions will appear on the Agenda for June 11th.

- MS Science Teacher
- Springhurst Guidance Counselor
- MS School Psychologist
- SE Director

At this point, all current vacancies for September will be filled with the exception of the MS secretary. Lindsay Hutchinson, who is currently in the position formerly held by Marilyn Pace, will move over to fill the position being vacated by Paula Cox upon her retirement. We will now need to fill Lindsay's position and Maria Frasca's position who has also announced her retirement.

Special Ed - 6/4

The Committee reviewed the CSE/CPSE recommendations and questions were asked and clarified.

Special Class Ratios:

Springhurst classes will be changed to 6:1:2

Currently, have 6 students in one class and 4 students in the other

Middle School currently has 8 students

High School class will be 12:1:4 and has 4 students enrolled

6. Correspondence

6.01 Thank-You Note

The Board of Education acknowledged a Thank-You card from a community member.

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6.02 SWBOCES

The Board of Education acknowledged a letter from Southern Westchester BOCES.

7. Citizen's Comments

7.01 Notice

Members of the community may comment on any matter related to the meeting's approved agenda. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

8. Reports to the Board

8.01 Capital Project Scope Update

Garrett Hamlin, Tetra Tech Architects & Engineers, will give an update on the Capital Project Scope.

Presentation included discussion on the following:

- SEQRA Update
- Capital Project Timeline
- Ongoing Activities & Future Dates
- Capital Improvement Plan
- Capital Project Scope
- Capital Project Budget
- Additional Considerations
- Capital Project Finances

Mr. Hamlin addressed a question raised at the last meeting regarding the Westchester Planning Board's involvement in the project – he explained they are an interested party not involved.

The Board thanked Tetra Tech for the update.

9. Board Actions

9.01 Dobbs Ferry Schools Foundation Grants

Mr. Rosenberg moved, and Ms. Baron seconded, that the Board accept the following grants from the Dobbs Ferry Schools Foundation:

| Dobbs Ferry School Foundation May 2019 Grant Cycle | | | |
|--|--|-------------------|-------------|
| Name of Grant | Teacher | School | Amount |
| Institute for Racial Equity | Michelle Kaczmarek | K-8 ELA | \$650.00 |
| Writing Revolution - Advancing Thinking Through Writing for 5 teachers | Patti Giuliano, Lauren Bookin, Sarah Schacher | Springhurst | \$6,000 |
| Drone Education | Lynette Colon | MS | \$3,795 |
| Qball for Increased Class Participation | Deanna Mullen, Holly Cicero, Barbara Guglielmo, Karen Ryan, Kristin Colsey, Beth Cornell | Springhurst | \$1,200 |
| Updated VR/AR Google Expedition Kit for Springhurst or HS | Laura Metrano, Julia Drake | Springhurst or HS | \$9,999 |
| Total | | | \$21,644.00 |

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The Board thanked the Dobbs Ferry Schools Foundation for their generous grants.

Vote: 7 - ayes - 0 nays

9.02 Tax Warrant Notification

Ms. Kennedy moved, and Ms. Stringer seconded, that the Board approve the Tax Warrant Notification for the 2019-2020 School Year to the Town of Greenburgh in the amount of \$38,320,304 calculated as follows:

Total Appropriation: \$46,482,888
Non-Property Tax Revenue: \$8,162,584
Total Tax Warrant to be collected: \$38,320,304

Vote: 7 - ayes - 0 nays

9.03 SEQRA Resolution

Ms. Baron moved, and Mr. Schwartz seconded, that the Board approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the following resolution:

ACCEPTANCE OF LEAD AGENCY STATUS AND ADOPTION OF NEGATIVE DECLARATION DATED JUNE 11, 2019

WHEREAS, the Board of Education of the Dobbs Ferry Union Free School District (the "Board of Education") has proposed to undertake a capital project consisting of Districtwide construction, reconstruction, repair, renovation and improvements, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith (the Proposed Action"), consisting of:

1. Interior/exterior renovations to the buildings and facilities at Dobbs Ferry Middle School/High School, including but not limited to roof reconstruction, theater/auditorium upgrades, mechanical system upgrades, new secondary access path to the Old Croton Aqueduct path and selective repair or improvements to walkways and pavement areas and existing site infrastructure.
2. Interior/exterior renovations and repairs to the building and facilities at Springhurst Elementary School, including but not limited to, reconstruction of existing softball diamond, security system upgrades, classroom technology upgrades, selective repair or improvements to walkways and pavement areas and existing site infrastructure; and

WHEREAS, the Proposed Action, taken as a whole, is an Unlisted action under Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, State Environmental Quality Review Act ("SEQRA") requiring an Environmental Review; and

WHEREAS, the Board previously authorized the District's Architects, Tetra Tech Architects and Engineers, to prepare the necessary documents in order to comply with the SEQRA requirements, including Long Form Environmental Assessment Form, Parts 1, 2 and 3 (EAF), to assist the Board in making a determination as to whether or not the Proposed Action will have a significant impact on the environment; and

WHEREAS, in accordance with the SEQRA requirements, letters were sent to involved agencies declaring the Board's intent to act as Lead Agency with respect to the Environmental Review of the Proposed Action and soliciting Lead Agency Status in accordance with the SEQRA requirements (NYS Education Department, Town of Greenburgh, Village of Dobbs Ferry, NYS Department of Environmental Conservation/Region 3 and NYS Parks, Recreation and Historic Preservation/Division for Historic Preservation) and no involved agency has objected to the School District acting as Lead Agency; and

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WHEREAS, the District has received letters from NYS Parks, Recreation and Historic Preservation and NYS Department of Environmental Conservation with suggestions for mitigating environmental issues with regard to construction near the Old Croton Aqueduct, Bald Eagle breeding near the MS/HS and maintaining the integrity of the MS/HS roof and interior work in the historic portion of the building, these measures will be implemented; and

WHEREAS, the Board of Education, as Lead Agency, has publicly reviewed and discussed the issues pertaining to the Proposed Action; and

WHEREAS, the Board of Education has carefully reviewed the EAF (Parts 1, 2 and 3) prepared by the District's Architect and the criteria for determining significance of an action set forth in 6 NYCRR Part 617.7(c) and as set forth in Part 3 of the EAF, Evaluation of the Magnitude and Importance of Project Impacts and Determination of Significance prepared by the District's Architect, all such documents incorporated by reference within this resolution; and

WHEREAS, the Board of Education has reviewed and considered all areas of potential environmental impact associated with the Proposed Action and all areas were determined to have no impact or minimal impact on the environment;

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration, analysis and review, the Board of Education of the Dobbs Ferry Union Free School District, as Lead Agency for the Proposed Action under SEQRA, adopts the findings, conclusions and rationale relating to the probable environmental impacts of the Proposed Action contained within Part 3 of the EAF, Evaluation of the Magnitude and Importance of Project Impacts and Determination of Significance, attached hereto and made a part of this resolution, and authorizes the Superintendent of Schools to execute the EAF; and

BE IT FURTHER RESOLVED, that the Board of Education officially makes a Determination of Non-Significance (Negative Declaration) in that the Proposed Action will not have any significant impact on the environment and that the preparation of an Environmental Impact Statement will not be required; and

BE IT FURTHER RESOLVED, that the Board of Education directs the Clerk of the Board of Education to file the Negative Declaration with:

1. NYS Education Department
2. NYS Department of Environmental Conservation
3. NYS Parks, Recreation and Historic Preservation, Division of Historic Preservation
4. Town of Greenburgh
5. Village of Dobbs Ferry

The contact person for the Dobbs Ferry Union Free School District is Ronald Clamser, Jr., Assistant Superintendent of Finance, Facilities & Operations.

Vote: 7 - ayes - 0 nays

9.04 Capital Projects Bond Proposition

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board call a Special District Meeting of the qualified voters of the Dobbs Ferry Union Free School District, Westchester County, New York, on October 22, 2019, to authorize the expenditure of moneys for school purposes and the levy of a tax therefor.

The Board thanked the Administration for their excellent work on this process.

Vote: 7 - ayes - 0 nays

9.05 Retirement Contribution Reserve Sub-Fund Resolution

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Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board approve the following:

WHEREAS, the Dobbs Ferry Union Free School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on June 14, 2007, the Board of Education, by resolution, established a reserve fund known as the Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Local and Employees Retirement System pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund to finance retirement contributions to the New York State Teachers' Retirement System pursuant to the newly enacted provisions of Section 6-r of the General Municipal Law;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, pursuant to Section 6-r of the General Municipal Law, hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the Dobbs Ferry Union Free School District Retirement Contribution Reserve Sub-Fund to finance retirement contributions to the New York State Teachers' Retirement System and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

Vote: 7 - ayes - 0 nays

Mr. Rosenberg moved, and Ms. Stringer seconded, that the Board approve Items 9.06, 9.07, 9.08, 9.09, and 9.10 as a consent agenda.

Vote: 7 - ayes - 0 nays

Ms. Johnson moved, and Mr. Schwartz seconded, that the Board approve 9.06, 9.07, 9.08, 9.09, and 9.10.

Vote: 7 - ayes - 0 nays

9.06 Food Services Management Bid

The Board awarded Food Service Management Operations to ARAMARK Educational Services, LLC for the 2019-2020 school year.

9.07 Stop & Shop A+ Awards

The Board accepted a donation from AHOLD USA Retail Business Services Stop & Shop A+ Rewards 2019 in the amount of \$2,524.20 for the Springhurst Elementary School for the 2019-2020 school year.

9.08 2019-2020 Service Bids

The Board renewed the attached contracts to the vendors as noted on the attached list.

9.09 Bond Development Calendar

The Board adopted the October 22, 2019 Bond Vote Development Calendar.

9.10 CSE/CPSE Recommendations

The Board authorized and directed the following:

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WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated June 3, 2019 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated June 3, 2019.

9.11 Personnel Recommendations

Ms. Kennedy moved, and Ms. Baron seconded, that the Board approve the civil service and staff personnel recommendations.

Dr. Brady highlighted the new hires and thanked Maria Frasca and wished her well. Maria will be retiring from the District after 26 years. Dr. Brady also thanked Ms. Saperstein, Mr. Berry, Mr. Clamser and Ms. Tularzko for all their assistance in the hiring process of all the new staff.

Vote: 7 - ayes - 0 nays

9.12 Policy Revision - First Reading

The Board conducted a first reading of policy #5152 - Admission of Non-Resident Students. It will be brought back for a second reading at the next meeting.

10. Acknowledgements

10.01 Warrants

The Board acknowledged receipt of the following warrant:
Warrant No. 57 Multi.

11. Citizen's Comments

11.01 Notice

Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

12. Old Business

The Dress Code language will be addressed in the revised Code of Conduct. A public hearing will be held on either 6/25 or 7/9.

13. New Business

None.

14. Upcoming Meetings

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14.01 Calendar

Tuesday, June 25, 2019 - 7:00 PM - MS/HS Media Center

- Alternative Pathways – there will be a discussion on alternative options for students not pursuing college.

Tuesday, July 9, 2019 - 7:00 PM - Board Room

- Reorganizational Meeting

15. Executive Session

15.01 Executive Session

At 7:47 PM, Mr. Schwartz moved, and Ms. Johnson seconded, that the Board move into Executive Session for the following purpose: *to discuss the Superintendent's evaluation.*

Ms. Baron moved, and Ms. Lucasey seconded, to appoint Ms. Johnson as Clerk Pro Tem.

Vote: 7 ayes - 0 nays

At 9:06 PM, Ms. Baron moved, and Ms. Johnson seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

The Board did not return from the Board Room to the Library to adjourn the meeting.

Vote: 7 - ayes - 0 nays

16. Adjournment

At 9:06 PM, Ms. Lucasey moved, and Ms. Kennedy seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

17. Approved Minutes

17.01 Approved Minutes - May 7, 2019



Loretta Tularzko
District Clerk

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